



Ysgol Hafod Lon,
Parc Busnes Eryri,
Penrhyndeudraeth,
LL48 6LD

Pennaeth: Mrs Donna Roberts
donnaroberts@gwynedd.llyw.cymru

01766772140

post@ysgolhafodlon.co.uk

Dear Parent / Carer

The school's arrangements if a coronavirus case is confirmed here.

We write to inform you about the procedure that we will follow if a case of coronavirus is confirmed at the school. If the school receives confirmation of a positive coronavirus case at the school, we will identify each child who shares a bubble with that person in accordance with the guidance agreed by the Local Authority and Gwynedd's Test, Trace and Protect service. Subject to individual circumstances, this could include a class bubble, pre-school or after-school clubs or those who have shared school transport.

If we receive confirmation during the school day, you will receive a message which will ask you to come and pick-up your child from school immediately. Your child will not be permitted to travel home on school transport or public transport.

If we receive confirmation outside school hours, you will receive a message which will ask you to keep your child at home.

It will be **mandatory for your child to stay at home**, not to attend school, not to exercise outdoors, not to visit shops, family or friends, or to go to other public places. You should not invite people to your house.

A member of the North Wales Test, Trace and Protect team will contact you in due course to explain the situation and to confirm until when your child will need to self-isolate.

If your child remains healthy, other members of the household will not need to isolate and they can continue with their usual activities.

If your child has not been identified as a part of the close contact bubble of the positive person, your child will be expected to continue to attend the school.

All parents at the school are asked to follow the school's guidelines in this respect, rather than follow any unofficial information shared on social media.

School arrangements should a class have to close partially or completely due to staff shortages.

If the school receives confirmation that many members of staff are having to self-isolate, this will lead to a risk assessment of the schools ability to maintain an appropriate level of staffing in affected classes. If it is not possible to maintain the class safely, and on the basis of a risk assessment, it may be necessary to either close the class partially or close the zone completely for a fixed period.

Before deciding to close, the school will try to cover internally by checking pupils' attendance in each class and moving staff to other classes. If this is not sufficient, the school will seek external cover. The school will make every effort to maintain the appropriate staffing level before deciding to close a class partially or completely. We will also try to give you reasonable advance notice if the situation arises.

Yours sincerely,

Mrs D Rees Roberts